



## SIGNBOARD APPLICATION (SG)

### Documents Required:

1. Complete and signed of SRF form.
  2. Cover Letter showing the shop number clearly in format (for example IC1-FRA-P10-S02)
  3. Copy of the lease agreement
  4. Copy of the Trade License both applicant and signage supplier.
  5. Signage plans showing detailed dimensions (Length, width, thickness), height from pavement level up to the signage, color, materials and method of illumination.
  6. Photograph showing the location of the proposed signage on the building façade.
  7. Drawing proposals (item 4 & 5) should be submitted on Trakhees "Specification for Signboard" Form. (Copy is attached)
- Application fee AED 2500/- is to be paid by applicant upon receiving Nakheel confirmation email of NOC collection.

### Notes:

- Fees to be paid at Nakheel Sales Office, Building 4, Cashier.
- The application along with the copy of the payment receipt to be submitted to Ahmed Yousry at Building # 1